



LYNDEN PUBLIC SCHOOLS FOUNDATION

Lynden Public Schools Foundation Staff Grant Program

The Lynden Public Schools Foundation (LPSF) awards grants to staff employed by the Lynden School District. These grants assist students in becoming contributing members of our community by furthering student learning and supporting enriching experiences.

The request must align with the Lynden Public Schools Foundation Mission Statement:

“To provide resources that support and promote educational needs in the Lynden School District. The Lynden Public Schools Foundation is dedicated to serving their mission in alignment with the Lynden School District. The Lynden Public Schools Foundation will raise and distribute funds to enhance the education of each student and provide a means to develop the knowledge, skills, and character necessary to lead a self-reliant, socially responsible life. The Lynden Public Schools Foundation seeks to enrich the learning experience of all students in the Lynden School District by supplementing local, state, and federal funding.”

The Lynden Public Schools Foundation annually budgets funding for this grant program. Grants will be considered for amounts between \$100 - \$1,000, depending on the scope and size of the need. The grant cycle is open until available grant funds are depleted.

There are two grants that Lynden School District staff may apply for:

Educational Supplies and Equipment Grant

Field Trip Grant

Lynden Public Schools Foundation

Educational Supplies and Equipment Grant:

1. Each school year, the Lynden Public Schools Foundation accepts grant requests from Subject-Area Departments and Grade-Level Teams. The requests must contain tangible items that become property of the Lynden School District. Grant requests must reach a large number of students.
2. Educational supplies and equipment requests must be approved by the principal or district administrator prior to grant submission.
3. Educational supplies and equipment requests must have been denied funding from the Lynden School District.
4. We place the highest priority on practical needs that enrich classroom learning for students as a whole.

Ineligible grant items include:

- Field trips (see field trip-specific grant instead)
 - Professional development
 - Supplies currently available from the Lynden School District
 - Consumables (items that require frequent replacement), including: food, basic art supplies, dissection specimens, cleaning supplies, etc.
 - Subscriptions or online content, including Teachers-Pay-Teachers
 - Items that benefit a single student or a small number of students
5. For each item, the grant request should include: detailed description, intended usage, and cost.
 6. Lynden Public Schools Foundation has the right to approve or deny grant requests, or provide partial funding, at their sole discretion.
 7. Submit completed applications by email to info@lyndenschoolsfoundation.org, or by mail to:

Lynden Public Schools Foundation
Attn: Grant Committee
PO Box 454
Lynden, WA 98264



**LYNDEN PUBLIC SCHOOLS
FOUNDATION**

Lynden Public Schools Foundation

Educational Supplies and Equipment Grant Application

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Name of primary contact:	Date request submitted:
Signature of primary contact:	Subject-Area Department or Grade-Level Team:
Email of primary contact:	Name of administrator:
Phone number of primary contact:	Signature of administrator:
Grant amount requested:	Ongoing cost associated with request:
Number of students impacted:	Date items needed by:

DESCRIPTION OF REQUEST:

Include detailed description, intended usage, and cost.

Lynden Public Schools Foundation

Educational Supplies and Equipment Grant Application

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PURCHASING INFORMATION:

Vendor Name:	Vendor link/website:	Item number/description:	Cost:

OTHER FUNDING SOURCES:

Has Lynden School District denied funding?

Have any other organizations been approached for funding?

If yes, please list the name of the organization(s) and the outcome of the request:

BOARD USE ONLY	
DATE:	<input type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED
SIGNATURE:	
If not approved, reason request was denied:	

Lynden Public Schools Foundation

Field Trip Grant:

1. The field trip must directly align with current classroom curriculum.
2. The field trip destination and purpose must be approved by the principal or district administrator prior to grant submission.
3. The field trip must have been denied funding from the Lynden School District.
4. We place the highest priority on field trips that enhance current classroom curriculum through enriching, hands-on experiences.

Ineligible field trips include:

- Field trips that do not align with classroom curriculum
 - Prospective college visits
 - Reward trips that only certain students are eligible for
 - Field trips that benefit a single student or a small number of students
5. The request should include a detailed description of the field trip, including: destination, purpose, and an itemized budget.
 6. Lynden Public Schools Foundation has the right to approve or deny grant requests, or provide partial funding, at their sole discretion.
 7. Submit completed applications by email to info@lyndenschoolsfoundation.org, or by mail to:

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Field Trip Grant Application

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Name of primary contact:	Date request submitted:
Signature of primary contact:	Subject-Area Department or Grade-Level Team:
Email of primary contact:	Name of administrator:
Phone number of primary contact:	Signature of administrator:
Grant amount requested:	Ongoing cost associated with request:
Number of students impacted:	Estimated field trip date:

DESCRIPTION OF REQUEST:

Include destination, purpose, and an itemized budget.

Lynden Public Schools Foundation

Field Trip Grant Application

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PURCHASING INFORMATION (if applicable):

Vendor Name:	Vendor link/website:	Item description:	Cost:

OTHER FUNDING SOURCES:

Has Lynden School District denied funding?

Have any other organizations been approached for funding?

If yes, please list the name of the organization(s) and the outcome of the request:

BOARD USE ONLY	
DATE:	<input type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED
SIGNATURE:	
If not approved, reason request was denied:	